

OULTON VILLAGE HALL

CONDITIONS FOR HIRE OF THE MAIN HALL AND ANNEXE FOR FUNCTIONS

50% Non Refundable Deposit payable at time of Booking.

Hall & Annexe must be left clean and tidy and contents returned to their original position. Hirer is liable for any damages to the property and/or injury to persons. In the event of any property damages the Committee has the right to charge FOR ALL REPAIR COSTS. If you require tea towels for your event please supply your own. **NO CONFETTI CANNONS TO BE SET OFF IN OR OUTSIDE OF THE HALL ALSO NO SMOKE MACHINES TO BE USED INSIDE.**

Balance Due on or before the Day of the Function.

BAR -If a Bar is required for the sale of Alcohol the Designated Premises Supervisor must be contacted **by the booking Secretary** , if you are serving Alcohol you are responsible for making sure all the licensing laws are observed.

Serving of Alcohol to cease by 11.30p.m.

Music to finish by 11.45p.m.

Premises to be vacated by Midnight , if Hall & Annexe cannot be cleared by this time, they must be cleared by 11.00a.m. the following morning.

Capacity For Both Rooms - Main Hall - 100

Annexe - 35 Dining / 45 Theatre seating.

IF YOU USE YOUR OWN ELECTRICAL EQUIPMENT IN THE HALL PLEASE BE AWARE IT WILL NEED TO HAVE A CURRENT P.A.T. CERTIFICATE.

THE HIRER AGREES TO ENSURE THAT ANYONE SUFFERING FROM DIARRHEA OR SICKNESS CANNOT HANDLE, PREPARE, COOK OR SERVE FOOD, ALSO ANY ONE WITH COVID RELATED SYMPTOMS.

I/We sign to accept these Conditions and are willing to comply and agree to abide by them and your environmental policy. Also a full and comprehensive list of our hiring conditions are available for you to read in our main foyer which we encourage you to do. THANK YOU.

Signed Dated